



L09003635405-16/03/2022

Branch : ALLOTMENT

Office : Head Office

Priority : Routine Letters

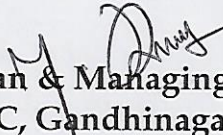
GIDC/HO/Post-alt/No.

Date:

SOP -In reference to Policy circular no: GIDC/ALT/Post-alt/Policy/39 dtd: 09.12.2021 for 2(R) mortgage permission:

- Currently, 2-R permissions were issued to allottees without reviewing Ground Coverage- 20% criteria. The entire process takes 4 days as per module- Online 2-R applications wherein DEE of concerned region is not part of the process.
- So it is observed that while 2-R permission (Mortgage permission) is being issued necessary review on construction on plot or Open condition be ascertained and to be updated in the system and data (Open plots) will be available for review purpose.
- S&A branch has developed a module specifically for information related to OPEN plots so the same can be reviewed on receipt of 2-R applications from allottees.
- Necessary instructions to all DEE- Field offices to update records of open plots before 31.03.2022 has already been circulated. Quarterly such information shall have to be shared with respective Regional Manager. While issuance of 2-R permission such information should be taken into account. As of now, Regional managers shall go through information on OPEN plots while issuing 2-r permissions.
- Plots wherein 2-r permissions have been issued and till date if the plot is open and moratorium period is over (and further no time limit extensions are granted) then all such properties shall be reviewed by committee of DM-RM-XEN quarterly and submit report to H.O (2R permissions for such properties have been disallowed vide circular dtd: 09.12.2021). Also, process for termination of Lease deed be initiated on immediate basis for all such properties.

All other instructions for issuance of 2-R permission shall remain same.


Vice Chairman & Managing Director
GIDC, Gandhinagar